

# First Aid Overview

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Updated  
V1of1 - 08/09/2021



# Introduction

## Background Requirements

- The Health and Safety (First-Aid) Regulations 1981 require employers to provide adequate and appropriate equipment, facilities and personnel to ensure their employees receive immediate attention if they are injured or taken ill at work. These Regulations apply to all workplaces including those with less than five employees and to the self-employed
- What is 'adequate and appropriate' will depend on the circumstances in the workplace. This includes whether trained first-aiders are needed, what should be included in a first-aid box and if a first-aid room is required. Employers should carry out an assessment of first-aid needs to determine what to provide
- The Regulations do not place a legal duty on employers to make first-aid provision for non-employees such as the public. However, HSE strongly recommends that non-employees are included in an assessment of first-aid needs and that provision is made for them

# Risk Assessment

## Considerations

- **Tasks**
  - Risk of injury
  - Likelihood & Severity
- **Footfall**
  - Numbers
  - Staff & Public
  - Demographic
- **Response**
  - Remote location
  - Shifts & timing
- **Reference to HSE First Aid provision calculator tool**

# Provision

Premise / Team	EFAW / FAW	AED
Town Hall inc. Civics	13 (6 regular attendees re. blended working)	2
Union Street inc. Civics	13 (6 regular attendees re. blended working)	1
Bengal Depot / Offices	5 ( 3 regular attendees re. blended working)	1
Strawberry Fields	4 + Concierge	1
Markets / Town Centre	8	1
Astley Hall	4	1 @ Astley Pavilion 1@ Astley CC
Bengal Teams	17 (attempt to ensure 2 trained per team)	Rely on community
Rangers	3	1
Cotswold	3 + Concierge	None
Primrose	2 + Concierge + carer on site	1
Lancastrian team	4	Use TH mobile
Leisure	All lifeguards + Additional provision per site	1
Events	Events team undertake a RA and implement provision	
Community Centres & Westway	Kit provided by CC. Facility users make their own arrangements Property Services have oversight	
Community AED initiatives	Community teams have oversight	

# Challenges / Solutions

## **First / Emergency Aiders personal safety during COVID**

- *Revised risk assessment*
- *Enhanced PPE issued and briefing notes re. change to protocols*

## **Blended working at some sites - Unpredictable footfall**

- *Unknown no. of trained first / emergency aiders*
- *Emphasis placed on Civics responders for civic buildings*
- *Regular review of coverage in line with return to office arrangements*
- *PPE kit pick up points established in landing areas / receptions*

## **Staff turnover**

- *Regular review of coverage*